

**PUBLISHING ETHICS POLICY
FOR THE SCIENTIFIC PERIODICAL "BANBER"
OF THE FOUNDATION "BRUSOV STATE UNIVERSITY"**

I. GENERAL STATEMENTS

1. These rules define "The rules of publishing ethics of the scientific periodical "Banber" of "Brusov State University" Foundation (hereinafter "Banber"), which must be followed by both authors, reviewers and the editorial board of "Banber" (hereinafter Board).
2. The "Banber" editorial defines the principles of scientific ethics of the published articles which are based on the "Guidelines for the detection and prevention of plagiarism cases" of the RA Higher Qualification Committee (HQC) (<https://www.bok.am/node/11852>) and the international standards for the publication of scientific research by the Committee on Publication Ethics (COPE) (<https://publicationethics.org/guidance>).

II. ETHICS POLICY FOR AUTHORS

3. The article submitted to the "Banber" Board for publication must have a scientific novelty and topicality, meet **the requirements for the "Banber" articles.**
4. The author, signing the "**Leaflet**", provided by the "Banber" Board, ensures in written form that s/he has been acquainted with the rules of this guide and the requirements for "Banber" articles, that the article submitted for publication has not been previously published or submitted elsewhere, in electronic and (or) printed format.
5. The Board does not approve of the manifestations of publishing ethics violation, in particular, plagiarism, self-plagiarism, misappropriation of the results of other scientific research or falsification of data, other cases of violation of scientific ethics.
6. The author must make full references to the sources in the article submitted to the editorial for publication. The author must not use separate passages (pictures, diagrams, charts), quotes, decipherments, or paraphrased variants of another author's work, without making references to them.
7. In case of finding deviations from Points 5 and 6 defined in this guide, the Board reserves the right to refuse the publication of the submitted article.
8. In case of rejection of the changes suggested by the Board or disagreement on the remarks of the reviewer, the author has the right to renounce the publication of the article.

III. ETHICS POLICY FOR THE BOARD

9. The Board is supposed to organize a proper examination of the accepted article and the review, aiming at revealing and validating the authenticity of the article, scientific novelty and topicality, the relevance of the chosen study methodology, objectives, tasks and sources used.
10. If the article does not substantially comply with the "Banber" vocational direction and publishing ethics policy, as well as the requirements of the "Banber" articles, it will be rejected by the Board, of which the author will be notified within 5 working days after the submission deadline.
11. The acceptance of an article by the Board does not imply its unconditional publication; it is subject to at least one blind review.
12. The members of the Board have no right to divulge information to other persons about the accepted or rejected article; they are obliged not to publish the personal data of the author(s) and reviewer(s), the results of the review, not to use the data contained in them.
13. After receiving the review, the Board informs the author about the approximate deadlines for the acceptance or rejection of the article, as well as for its publication.
14. In case of necessity to make substantive corrections and additions to the article in the result of the review, the Board returns the article to the author for improvement. The author is obliged to make changes and additions within the period defined by the Board and (or) to respond to the remarks in written form.
15. In case of the author's written disagreement on the decision of the Board in connection with the rejection of the article, as well as the suggestions and remarks made in the review, the issue of publishing the article is discussed in the Board of the "Banber". If the Board reaffirms the decision to reject the article, the article will not be published.
16. Rejected articles and submitted documents are not returned to the author.

IV. ETHICS POLICY FOR THE REVIEWER

17. The review is carried out by a relevant specialist having an academic degree.
18. The author's supervisor, the co-author of the given article and people affiliated with him/her cannot be his/her reviewer.
19. The review must be submitted in accordance with the template requirements set by the Board.
20. The reviewer's judgements must be scientifically substantiated, impartial, present the assessment of the research scientific level, methods used, scientific novelty, topicality of the theme, results

obtained, as well as the relevance of the sources and literature used to the content of the article and the subject matter.

21. The reviewer's and the author's names remain confidential for the parties.
22. The review is a confidential document and cannot be divulged.